

# TENDER NOTICE

## OPEN NATIONAL INVITATION TO TENDER (BY EMERGENCY PROCEDURE)

No. 010/ONIT/MTC/TCITB/SWR/ND/PIB 2023 of 08-02-2023 FOR THE REHABILITATION OF INTEGRATED HEALTH CENTER STAFF RESIDENCE AT TOKO NGOLO IN TOKO COUNCIL AREA

### **FINANCING: PUBLIC INVESTMENT BUDGET 2023**

#### **1. Subject of the Invitation to Tender:**

Within the framework of the 2023 Public Investment Budget, The Mayor of Toko Council, Contracting Authority, hereby launches an Open National Invitation to Tender for the REHABILITATION OF INTEGRATED HEALTH CENTER STAFF RESIDENCE AT TOKO NGOLO IN TOKO COUNCIL AREA

#### **2. Nature of Works:**

The works comprise the outcome of the preliminary studies carried out and the detailed information provided in the technical specifications.

#### **3. Participation and Origin:**

Participation is opened to duly legalize Cameroonian enterprises that fulfill the requirements of this invitation to tender.

#### **4. Financing:**

The services which form the subject of this invitation to tender shall be financed by the Public Investment Budget of the 2023 financial year; Budget Head No: .....

#### **Consultation of the Tender File:**

Interested eligible bidders may obtain further information during working hours as from the date of publication of this tender notice, at the office of the Mayor of Toko Council (Service of Public Contracts), Tel: 671 41 22 07

#### **6. Acquisition of Tender File:**

The Tender File may be obtained from the office of the Mayor of Toko Council (Service of Public Contracts) Tel: **671 58 65 09** as soon as this notice is published upon presentation of a treasury receipt attesting to the payment of a non-refundable sum of **10,000 FCFA**, payable at the Toko Council Treasury.

**7. Submission of Bids:** Each bid drafted in English or French in seven (07) copies including the original and six (06) copies marked as such, should reach the office of the Mayor of Toko Council (Service of Public Contracts) not later than **09-03-2023 at 10 a.m.** local time and should be in three different envelopes marked as:

☐ Envelope A: Administrative documents

☐ Envelope B: Technical documents

] Envelope C: Financial Offer

These three envelopes should be enclosed into a fourth one and should carry the inscription:

**Open National Invitation to Tender  
(By Emergency Procedure)**

No. 010/ONIT/MTC/TCITB/SWR/ND/PIB 2023 of 08-02-2023  
FOR THE REHABILITATION OF INTEGRATED HEALTH CENTER STAFF RESIDENCE  
AT TOKO NGOLO IN TOKO COUNCIL AREA

**“To be opened only during the bid opening session”**

**3. Admissibility of Offers:**

Under penalty of rejection, the required administrative documents must be imperatively produced as original documents or certified true copies as authentic by the issuing authority or Administrative authorities (Senior Divisional Officer, Divisional Officer etc.) of the original documents required, in accordance with the Special Regulations of the Invitation to tender, they must not be more than three (03) months old.

Any bid not in compliance with the specifications of this notice and file tender shall be declared inadmissible. Notably, the absence of the bid bond issued by a first - rate bank approved by the Ministry in charge of finance or its non-compliance with the model documents of the tender file shall lead to outright rejection of the bid without any possibility of appeal.

**9. Bid Bond:**

Each bidder must include in his/her administrative documents a bid bond issued by a first- rate bank approved by the Ministry in charge of finance featuring on the list in Document **10** of the tender file of an amount of **230,000 FCFA** with a validity period of thirty (30) days from the date the bids are opened.

**10. Opening of Bids:**

The bids shall be opened in one (01) lot:

On **09-03-2023** at **11 am prompt local time** at the Conference Hall of Toko Council, in the presence of the bidders or duly authorized representatives having full knowledge of the file (power of attorney).

**1. Evaluation Criteria:**

**main eliminatory criteria:**

A bid shall be rejected on conditions of:

- ❖ Absence of bid bond in administrative document
- ❖ Non conformity of administrative documents
- ❖ A technical score of less than 70%
- ❖ Absence of quantified unit price
- ❖ Does not respect the model documents
- ❖ Absence of attestation of site visit signed by the Mayor of TOKO Council
- ❖ False declaration or forged document
- ❖ Antecedents of abandoned or uncompleted contract or pending disputes



## ii. Main qualification criteria:

The criteria for qualification of candidates should be on the following;

- |   |          |
|---|----------|
| ❖ Access to credit or other financial sources (2,5 million francs at least)       | Yes / No |
| ❖ Has done similar jobs before with reference                                     | Yes / No |
| ❖ Acceptable methodology  | Yes / No |
| ❖ Availability of material and essential equipment                                | Yes / No |
| ❖ supervisory staff with at least five years' experience in<br>Construction works | Yes / No |
| ❖ turn over as in business license above or equal to 2,5 million francs           | Yes / No |
| ❖ qualified personnel relevant to the job   | Yes / No |

The non-respect of two (02) of the above criteria shall cause the elimination/rejection of the bid.

## 12. Award:

The contract shall be awarded to the contractor fulfilling the technical and financial conditions.  
(Least financial offer)

## 13. VALIDITY OF OFFERS:

Bidders shall be bound by their bids for a period of ninety (90) days with effect from the date of opening of bids.

## 14. Estimated Cost:

The estimated cost after preliminary studies is **eleven million five hundred thousand 11,500,000) FCFA**

## 5. Duration of Execution:

The maximum period provided for the execution of the works is fixed at three (03) months.

## 16. Complementary Information:

Further complementary information may be obtained from the office of the Mayor, Toko Council (Service of Public Contracts) from Monday to Friday between 7:30am and 3:30pm. Tel: 671 41 22 07.

**08 FEB 2023**

Done at Toko, the .....



### Copies:

- ARMP ( for publication and archiving)
- CRTV/Cameroon Tribune
- Notice boards (for information)
- Contracts Service (for archiving)
- Chairperson of Tender's board
- Chrono